



TEANA 2025 Conference Registration Form

Conference Attendance & Sponsorship Form

Please complete this form and submit with payment to address listed below. Please send any artwork electronically to the TEANA Office at admin@teana.org. Please keep a copy of this form for your records.

NOTE: This is a 3-part form: Part 1: To register for attending the conference; Part 2: To sign-up as a sponsor; and Part 3: To add-up your total cost. Thank you.

Company Name: _____

Contact Name: _____

Address: _____

City: _____ State/Province: _____ Zip: _____

E-Mail: _____ Phone: _____

PART 1 – REGISTER TO ATTEND

Registration Type	Early Bird Rate (Until 5/31/25)	Regular Rate (6/1/25 – Conference)	How Many?	Total
Full Registration – TEANA Member (For 1st, 2nd and 3rd Employee from a Company)	\$675.00	\$725.00		
Full Registration - TEANA Member (For the 4th Employee or more from a Company)	\$575.00	\$625.00		
Non-Member	\$925.00	\$975.00		
Spouse/Guest (Non-Employee)	\$400.00	\$400.00		

Names of Attendees

ATTENDEE 1 NAME: _____ **Title:** _____

Type: ☐ TEANA Member ☐ Non-Member ☐ Spouse/Guest (Non-Employee)

ATTENDEE 2 NAME: _____ **Title:** _____

Type: ☐ TEANA Member ☐ Non-Member ☐ Spouse/Guest (Non-Employee)

ATTENDEE 3 NAME: _____ **Title:** _____

Type: ☐ TEANA Member ☐ Non-Member ☐ Spouse/Guest (Non-Employee)

ATTENDEE 4 NAME: _____ **Title:** _____

Type: ☐ TEANA Member ☐ Non-Member ☐ Spouse/Guest (Non-Employee)

ATTENDEE 5 NAME: _____ **Title:** _____

Type: ☐ TEANA Member ☐ Non-Member ☐ Spouse/Guest (Non-Employee)

ATTENDEE 6 NAME: _____ **Title:** _____

Type: ☐ TEANA Member ☐ Non-Member ☐ Spouse/Guest (Non-Employee)

For more than 6 attendees, please add on a separate sheet. **TOTAL THIS PAGE: \$** _____

Carry over to next page.

PART 2 – REGISTER TO BE A SPONSOR/PROFESSIONAL PARTNER

Complete this section if you wish to support our conference as a Sponsor/Professional Partner.

Conference Sponsorship Opportunities

- ___ Golf Outing Sponsor [Gold] - \$2,000.00 Auction Donation (List item(s) & value below: _____)
- ___ Food Tour Sponsor [Gold] - \$2,000.00
- ___ Welcoming Event Sponsor [Diamond] - \$4,000.00
- ___ Speaker Sponsor [Silver] - \$2,000.00 Which? _____
- ___ Meal Sponsor - \$2,000.00 [Silver] Which? _____
- ___ Awards Banquet Sponsor [Platinum] - \$5,000.00
- ___ Bourbon Tasting Sponsor [Silver] - \$2,000.00
- ___ Welcome Bag Sponsor [Gold] - \$2,500.00
- ___ Room Key Sponsor [Gold] - \$2,500.00
- ___ Lanyard Sponsor [Silver] - \$1,500.00
- ___ AV Sponsor [Silver] - \$1,500.00
- ___ Bag Stuffer - \$250.00

Conference Program Advertising

- ___ Back Cover - \$300.00 ___ Inside Back Cover - \$250.00
- ___ Inside Front Cover - \$250.00 ___ Full Page - \$200.00 ___ Half Page - \$125.00
- ___ Quarter Page - \$75.00 ___ Business Card - \$35.00

TOTAL THIS SECTION: \$ _____

PART 3 – COMPLETE REGISTRATION/PAYMENT OPTIONS

Total Conference Attendees (Page 1) = \$ _____

Total Sponsorships (This Page) = \$ _____

TOTAL ENCLOSED: = \$ _____

PAYMENT METHOD:

___ Check Enclosed (Make payable to: TEANA)

___ Credit Card

Type of Card: ___ Visa ___ MasterCard ___ Amex ___ Discover

Name on Card: _____

Card Number: _____

Expiration Date: _____ Security #: _____

Please send this form and your payment to:

TEANA Conference | 230 Washington Avenue Extension, Suite 101 | Albany, NY 12203

admin@teana.org | Fax: 518-463-8656 | Phone: 518-313-1221